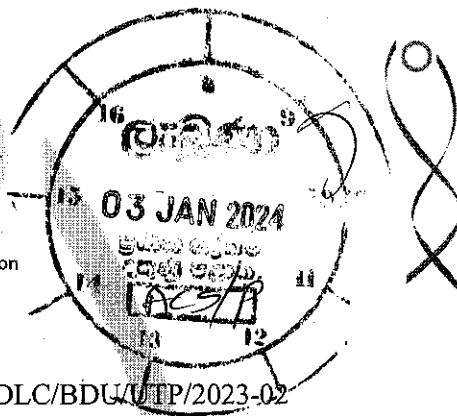




State owned institute under
Ministry of Public Administration



DLC

Distance Learning Centre Ltd.
Connecting Minds

Ref. No. : DLC/BDU/UTP/2023-02
Subject : Information - Upcoming Training Programs

Date : Dec 29, 2023
Type : External

2/16
2024/01/03

Dear Sir / Madam,

We are pleased to inform you that the Distance Learning Centre has scheduled the following Training Programs for the month of January 2024. These programs aim to enhance proficiency in the respective subject areas among the employees of your esteemed organization.

SCHEDULED PROGRAMS IN JANUARY 2024

No.	Programs	Duration	Mode	Fee - LKR (Per Person)
01	Advanced Certificate in Public Procurement & Asset Management	10 Days	Online	30,000.00
02	Workshop on RAMIS (Individual tax e -filing)	04 Hrs.	Physical	4,500.00
03	NLP for Personal & Professional Success	One day	Physical	6,500.00
04	Workshop on Tax Implication for 2024	06 Hrs.	Online	6,000.00
05	Strategic HR Leadership : Winning Business Goals in 2024	One day	Physical	15,000.00
06	Workshop on the privileges of Public sector officers	One day	Online	3,000.00


(Please find the enclosed Brochure for further Information)

We kindly request Nominations from your valued Institution for above Programs and we would appreciate your earliest positive response in this regard. (DLC also facilitates design and delivery of customized Training Programs on request of the Institutions - Onsite / Online)

Distance Learning Centre (DLC) is a State Owned Institution under the Ministry of Public Administration, Home Affairs, Provincial Council, and Local Govt. and a Leading Training and Learning Solution Provider to the nation.

Thanking You

Sincerely Yours,


Vajira Abeynayake
Asst. Sales Manager
Tel: 011 225 4946 / 071 658 8888

Signed:
Chief Executive Officer
Distance Learning Centre.



A Part of Global Development Learning Network

Unlock your Training Needs
with DLC



PROGRAMMES IN JANUARY 2024



DLC

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Connecting Minds

State Owned Institute Under the Ministry of Public Administration

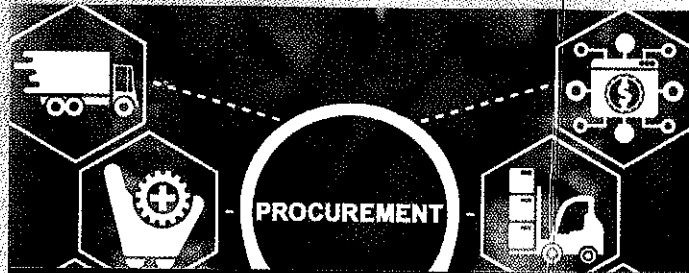
දුරස්ථ ඉගෙනුම් මධ්‍යස්ථානය
தொலைகூற்ற கற்கை நிலையம்
DISTANCE LEARNING CENTRE



Distance Learning Centre Ltd.
4th Floor, SLIDA Building, 28/10,
Malalasekara Mawatha, Colombo 07, Sri Lanka.



+94-11-2554966



ADVANCED CERTIFICATE IN PUBLIC PROCUREMENT & ASSET MANAGEMENT

TARGET GROUP

Officers in government ministries, departments, local authorities, statutory bodies and provincial councils who are engaged in procurement & asset management.



10 Day
4th week of Jan



Sinhala & English



9.30 am to 4.00 pm



LKR 30,000



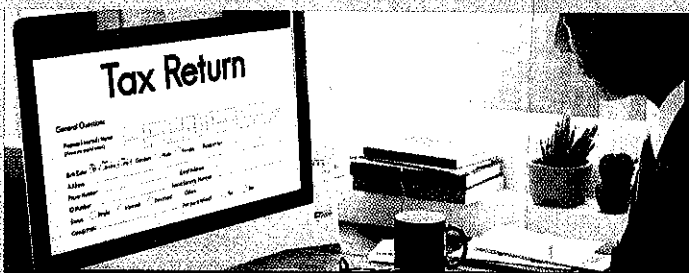
Online

»»» Further Information

Mr. Vajira

071 658 8888

vajira@dlcsrilanka.org



WORKSHOP ON RAMIS SYSTEM (INDIVIDUAL TAX e - FILING)

THIS IS A GREAT OPPORTUNITY TO SOLVE YOUR ISSUES WITH TAX e - FILING



ARE YOU HAVING TROUBLE WITH E-FILING THROUGH RAMIS
E-FILING OF TAX RETURNS COMPULSORY FROM 2024



04 Hours
3rd week of Jan



Sinhala & English



9.30 am to 4.00 pm



LKR 4,500



Physical

»»» Further Information

Mrs. Dhanushka

077 880 0088

dhanushka@dlcsrilanka.org



NLP

NLP FOR PERSONAL & PROFESSIONAL SUCCESS

Neuro - Linguistic Programming



වැඩසටහන අවසානයේ රාජ්‍ය ආයතනයක් වන DLC සහ American Board of NLP අනුමත සහතිකයක්



01 Day
4th week of Jan



Sinhala & English



9.30 am to 4.00 pm



LKR 6,500



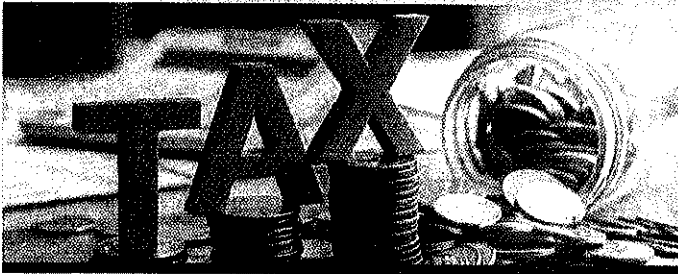
Physical

Further Information

Mr. Vajira

071 658 8888

vajira@dlcsrilanka.org



WORKSHOP OF TAX IMPLICATIONS FOR 2024

TARGET GROUP

Accountants, Finance Managers, Account Executives, Account Officers, And any other persons who are handling the Finance/Account Functions.



02 Days
4th week of Jan



Sinhala & English



9.30 am to 4.00 pm



LKR 6,000



Online

Further Information

Mrs. Dhanushka

077 880 0088

dhanushka@dlcsrilanka.org



STRATEGIC HR LEADERSHIP : PLANNING BUSINESS GOALS IN 2024

TARGET GROUP

HR managers, HR Executives, Chief Executive Officers, and business owners.



01 Day
Jan 18th 2024



Sinhala
& English



9.30 am to
4.00 pm



LKR 15,000



Physical

Further Information

Ms. Nirosha 077 904 8045 nirosha@dicsrilanka.org



සෞඛ්‍ය සේවයේ නිලධාරීන්ගේ ප්‍රසාද පිළිබඳ වැඩමුළුව

ආකර්ෂණීය කණ්ඩායම

සෞඛ්‍ය සේවයේ අමාත්‍යාංශය, දෙපාර්තමේන්තුව, සංවර්ධන නිලධාරීන්, කළමනාකරණ සේවා නිලධාරීන්, ග්‍රාම නිලධාරීන්, කළමනාකරණ සහකාර නිලධාරීන් ඇතුළත් වෛස්ථිකයන් සඳහා වෛස්ථිකයන් වල නිලධාරීන්.



01 Day
Jan 24th 2024



Sinhala



9.30 am to
4.00 pm



LKR 3,000



Online