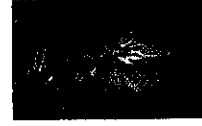




1<sup>st</sup> Place Winner  
National Productivity  
Award 2020



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**பிரதான செயலாளர் அலுவலகம் - தென் மாகாணம்**  
**CHIEF SECRETARIAT - SOUTHERN PROVINCE**

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CSS/2/16/Special Training

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திகதி } 14/03.2023  
Date }

Secretary Ministry of (Chief/ Education/ Agriculture/ Sports/ Fisheries)  
Deputy Chief Secretary (Administration/ Finance/Engineering Service/Planning  
Southern Province.

**Upcoming online Training programs conducted by Distance Learning Centre**

This has reference to the letter of the Assistant Sales Manager of Distance Learning Centre Ltd dated on 28/02/2023 on the above mentioned caption.

02. Accordingly, Distance Learning Centre has planned to hold training program named Advanced Certificate in Public Procurement & Assets Management during the month of March 2023.

03. I enclose herewith a copy of the above letter and its annexures to make the staff aware about this training program.

**Sumith Alahakoon,**  
Chief Secretary,  
Southern Province.

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பிரதான செயலாளர் } 091 4944002  
Chief Secretary }

කාර්යාලය }  
காரியாலயம் } 091 4119011  
Office } 091 2234052

ෆැක්ස් }  
பெக்ஸ் } 091 2246299  
Fax }

විද්‍යුත් තැපෑල }  
மின் அஞ்சல் } chiefsec1@slnet.lk  
E-mail }

වෙබ් අඩවිය }  
இ தளம் } www.cs.sp.gov.lk  
Web site }

ප්‍රධාන ලේකම් කාර්යාලය, එස්.එච්. දහනායක මාවත, ගාල්ල.

Chief Secretariat, S.H. Dahanayaka Mawatha, Galle.

பிரதான செயலாளர் காரியாலயம், எஸ்.எச்.தஹநாயக மாவத்தை, காவி.

“සෞභාග්‍යමත් දකුණු පළාතක්”



**DLC**  
Distance Learning Centre Ltd.

State Owned Institute Under Ministry of Public Services  
**Distance Learning Centre**  
**CALLING APPLICATIONS FOR**  
**6<sup>TH</sup> INTAKE**

# Advanced CERTIFICATE IN PUBLIC PROCUREMENT AND ASSET MANAGEMENT

### OBJECTIVES

The objective of this advanced certificate course is to equip public sector officers with the latest knowledge & skills to cope with the challenges of regulating, executing and monitoring public procurement functions and management of assets.

### COURSE CONTENT

- \* Strategic Procurement Planning
- \* Preparation of Bidding Documents
- \* Bid opening process
- \* Practical aspect of Bid Evaluation
- \* Pre-Qualification of Contractors
- \* Contract Payments
- \* Contract Administration
- \* Selection and Evaluation of consultants
- \* Inventory Management and disposal of public Assets
- \* Maintenance of vehicles and equipment

### CONDUCTED BY

A Senior Procurement Consultant & Trainer in Public Procurement Mr. Anura Lokugamage who has over 25 years of experience in consulting & training on the public procurement.

### TARGET AUDIENCE

Officers in government ministries, departments, local authorities, statutory bodies and provincial councils who are engaged in procurement & asset management.

### METHODOLOGY

Presentations, case studies discussion, group exercises. The course will be delivered online via zoom.

### EVALUATION METHOD

Study Report submission



### VENUE

Online via



**MEDIUM** - Sinhala / English

### INVESTMENT

LKR 30, 000 per participant

### DURATION

10 Days (Wednesdays)

**TIME** - 9.30 am to 4.00 pm

### DATE OF COMMENCEMENT

29<sup>th</sup> March 2023

**For More Information**

**071 6588888 / vajira@dlcsrilanka.org**



State Owned Institute Under  
Ministry of Public Services



Distance Learning Centre Ltd.



Distance Learning Centre Ltd.  
A Part of GDLN