



ප්‍රධාන ලේකම් කාර්යාලය - දකුණු පළාත
பிரதான செயலாளர் அலுவலகம் - தென் மாகாணம்
CHIEF SECRETARY'S OFFICE - SOUTHERN PROVINCE

මගේ අංකය எனது இல. My No. } CSS/7/5/6/1	ඔබේ අංකය உமது இல. Your No. }	දිනය திகதி Date } 2016.12.07
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ප්‍රධාන ලේකම් උපදෙස් ලිපි (මුදල්) 02-2016

දකුණු පළාතේ සියළුම
 ප්‍රධාන ගණන් දීමේ නිලධාරීන් හා
 ගණන් දීමේ නිලධාරීන් වෙත.

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජය - ප්‍රසම්පාදන අත්පොත සඳහා වූ අතිරේකය 29

උක්ත කරුණ සම්බන්ධයෙන් රාජ්‍ය මුදල් දෙපාර්තමේන්තුව විසින් නිකුත් කර ඇති 2016.01.25 දිනැති ප්‍රසම්පාදන අත්පොත සඳහා වූ අතිරේකය - 29 ලිපිය හා බැඳේ. (එහි පිටපතක් මේ සමඟ අමුණා ඇත.)

02. එම ප්‍රසම්පාදන අත්පොත සඳහා වූ අතිරේකය - 29 දකුණු පළාත් සභාවට අදාළ කර ගැනීමට ආණ්ඩුකාර ලේකම්ගේ අංක G/SP/6/8-4 හා 2016.11.07 දිනැති ලිපියෙන් ගරු ආණ්ඩුකාරතුමාගේ අනුමැතිය ලැබී ඇත.

03. එමගින් 2006 ප්‍රසම්පාදන මාර්ගෝපදේශ (භාණ්ඩ හා වැඩ) සමඟ පරිශීලනය කිරීම සඳහා පහත සඳහන් ඡේද වෙනුවට මෙම අතිරේකයේ සඳහන් නියමයන් භාවිතා කරන ලෙස සඳහන් කර ඇත.

- ප්‍රසම්පාදන මාර්ගෝපදේශ යොමු අංක 5.4.4
භාණ්ඩ සහ වැඩ කොන්ත්‍රාත්තු සඳහා අත්තිකාරම් ගෙවීම
- ප්‍රසම්පාදන මාර්ගෝපදේශ යොමු අංක 5.4.6
වැඩ කොන්ත්‍රාත් සඳහා රඳවා තබාගැනීමේ මුදල්
- ප්‍රසම්පාදන මාර්ගෝපදේශ යොමු අංක 5.4.8
කාර්යය සාධන සුරක්ෂණය

04. ඒ අනුව ඔබ අමාත්‍යාංශය/දෙපාර්තමේන්තුව විසින් ප්‍රසම්පාදන කාර්යයන් සිදු කිරීමේදී ප්‍රසම්පාදන අත්පොත සඳහා වූ අතිරේකය - 29 හි සඳහන් මාර්ගෝපදේශ අනුව කටයුතු කරන ලෙස කාරුණිකව දන්වමි. මෙම උපදෙස් පිළිබඳව ඔබ අමාත්‍යාංශය/දෙපාර්තමේන්තුව යටතේ පවතින සියලු ආයතන දැනුවත් කරන ලෙසද වැඩිදුරටත් දන්වා සිටිමි.

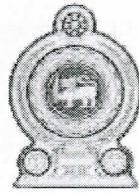
ආර්.සී.ද සොයිසා
 ප්‍රධාන ලේකම්,
 දකුණු පළාත.

පිටපත් : 01. සහකාර විගණකාධිපති, දකුණු පළාත : දැ.ගැ.ස.
 02. අභ්‍යන්තර විගණන අධ්‍යක්ෂ, දකුණු පළාත් සභාව : දැ.ගැ.ස.

ප්‍රධාන ලේකම් பிரதான செயலாளர் Chief Secretary } 091 2232343	කාර්යාලය காரியாலயம் Office } 091 2234052 091 2226118	ෆැක්ස් பெக்ஸ் Fax } 091 2246299	විද්‍යුත් තැපෑල மின் அஞ்சல் E-mail } chiefsec1@sltnet.lk	වෙබ් අඩවිය இ தளம் Web site } www.cs.sp.gov.lk
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ප්‍රධාන ලේකම් කාර්යාලය, එස්.එච්. දහනායක මාවත, ගාල්ල. Chief Secretary's Office, S.H. Dahanayaka Mawatha, Galle.
 பிரதான செயலாளர் காரியாலயம், எஸ்.எச்.தஹநாயக மாவத்தை, காலி.

"විසිස්ටන්ට්ටයෙන් 10 වන ශතපාලනයක්"



Democratic Socialist Republic of Sri Lanka

Supplement - 29

To the

PROCUREMENT MANUAL

Issue Date: 25-01-2016

(To be used along with Procurement Guidelines 2006 – Goods & Works)

This supplement supersedes the sections

PROCUREMENT GUIDELINE REFERENCE: 5.4.4
(ADVANCE PAYMENT FOR WORKS AND GOODS CONTRACTS)
PROCUREMENT GUIDELINE REFERENCE: 5.4.6
(RETENTION MONEY IN WORKS CONTRACTS)
PROCUREMENT GUIDELINE REFERENCE: 5.4.8
(PERFORMANCE SECURITY)

DEPARTMENT OF PUBLIC FINANCE

**ADVANCE PAYMENT FOR WORKS AND GOODS
CONTRACTS**

Advance payment for Work Contracts shall be as follows:

- i) for works where contract value below Rs. 50 Mn, a maximum of thirty percent (30%) of the contract sum (less any provisional sums and contingencies) against the submission of an acceptable advance payment guarantee
- ii) for works where contract value exceeds Rs. 50 Mn, a maximum of twenty percent (20%) of the contract sum (less any provisional sums and contingencies) against the submission of an acceptable advance payment guarantee; ; and
- iii) The advance payment shall be fully recovered before ninety percent (90%) of the payments are made to the contractor.

Advance payment for goods contract shall be as follows:

When the bidding documents require opening of letters of credit (LC) in favour of the PE, the cost of which shall be borne by the supplier, an advance payment not exceeding the LR equivalent of thirty percent thirty percent (30%) of the value of LC may be paid, on the submission of a guarantee acceptable to the PE.

Advance payment guarantee issued in the format given below by the following agencies are acceptable:

The advance payment guarantees issued by the following agencies are acceptable provided the guarantee is furnished without a critical departure to the format given in this manual with respect to the amount validity and payment of guaranteed amount upon receipt of first demand in writing.

- A commercial bank operating in Sri Lanka;
- A bank based in another country but the guarantee “confirmed” by a bank operating in Sri Lanka;

However the requirement of confirmation of advance payment guarantees issued by a bank based in another country, by a bank operating in Sri Lanka is not necessary, if the entity that issues the guarantee is an Export Credit Agency of any foreign government or a reputed International Financier acceptable to the Central Bank of Sri Lanka.

- Construction Guarantee Fund
- Insurance Agencies:

The PE should note that in the event of an extension of the Time For Completion of the Contract, the PE would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

PROCUREMENT GUIDELINE REFERENCE: **5.4.6**

RETENTION MONEY IN WORKS CONTRACTS

From all construction contracts retention money shall be deducted from the payments due to contractor to cover the period for remedying any defects. Retention money shall be deducted from the net work done (including material at site) during the period of interim payment before making any adjustments to price fluctuation, VAT and advance payment recovery. No retention money will be deducted from the advance payment.

Fifty percent (50%) of retention may be released after taking over of Works and the second fifty percent (50%) will be released upon satisfactory completion of the defect correction period. Alternatively after taking over of works, contractors may be allowed to replace the second 50% of retention money, with an equivalent security.

Alternatively, after the final completion of Works, contractors may be allowed to replace the second half of retention money with an unconditional and irrevocable guarantee issued by the following agencies in the format given below:

The retention guarantees issued by the following agencies are acceptable **provided the guarantee is furnished without a critical departure to the format given in this manual with respect to the amount validity and payment of guaranteed amount upon receipt of first demand in writing.**

- A commercial bank operating in Sri Lanka;
- A bank based in another country but the guarantee “confirmed” by a bank operating in Sri Lanka;

However the requirement of confirmation of retention guarantees issued by a bank based in another country, by a bank operating in Sri Lanka is not necessary, if the entity that issues the guarantee is an Export Credit Agency of any foreign government or a reputed International Financier acceptable to the Central Bank of Sri Lanka.

- Construction Guarantee Fund;
- Insurance Agencies:

The PE should note that in the event of an extension of the defects liability period of the Contract, the PE would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

PERFORMANCE SECURITY

Works

- (a) Works shall require a performance security of not less than five percent (5%) of the estimated contract sum to safeguard the PE in case of breach of contract by the Contractor.
- (b) This security shall be provided by a performance guarantee issued from an acceptable agency, and valid till twenty eight (28) days beyond the intended completion date.

Goods

- (a) In contracts for the supply of Goods, the need for performance security depends on the market conditions and commercial practice for the particular kind of Goods.
- (b) Suppliers are required to provide a performance guarantee to safeguard the PE against non performance of the contract.
- (c) Such security in an appropriate amount of not less than 10% (ten percent) of the estimated contract sum may also cover warranty obligations.
- (d) If warranty obligation is a requirement a percentage of the payments may be withheld as retention money to cover such obligations and any installation or commissioning requirements.

This performance guarantee shall be provided in the format given in this manual and shall valid till 28 days beyond the scheduled completion of works or the supply of goods.

The Performance Guarantee issued by the following agencies are acceptable **provided the guarantee is furnished without a critical departure to the format given in this manual with respect to the amount validity and payment of guaranteed amount upon receipt of first demand in writing.**

- A commercial bank operating in Sri Lanka;

- A bank based in another country but the guarantee “confirmed” by a bank operating in Sri Lanka;

However the requirement of confirmation of performance guarantees issued by a bank based in another country, by a bank operating in Sri Lanka is not necessary, if the entity that issues the guarantee is an Export Credit Agency of any foreign government or a reputed International Financier acceptable to the Central Bank of Sri Lanka.

- Construction Guarantee Fund;
- Insurance Agencies:

The PE should note that in the event of an extension of the Time For Completion of the Contract, the PE would need to request an extension of this guarantee from the Guarantor.

Such request must be in writing and must be made prior to the expiration date established in the guarantee.